



Pre-Onboarding Checklist for new employee

Welcome to Finastra!



A very warm welcome to Finastra. With you onboard, we have taken the next step towards becoming the #1 platform provider in financial services.

We hope to make your onboarding experience here at Finastra as seamless and exciting as possible. To that end we have developed a Pre-onboarding checklist for new employees. Please ensure that before your first day you have completed all the items on the list below.

If you have any queries or need any assistance completing these please reach out to your manager or the People Partner who assisted you through the recruitment process.

- Virtually greeted by manager to build rapport / relationship
- Complete new employee paperwork
- Review [Pre-Hire Onboarding Portal](#)
- Review [New Joiner Package](#)
- Create and edit induction slide and send to manager before joining